

COUNCIL OF GOVERNORS AND BOARD OF DIRECTORS MEETING/ ANNUAL MEMBERS' MEETING

AGENDA

4pm – 6.30pm Wednesday 11th September 2019

Main Hall, Clair Hall, Perrymount Road, Haywards Heath RH16 3DN

The Council of Governors and Board of Directors meeting (held in private) will take place at 4pm until 5pm. Followed by the Annual Members' Meeting at 5.30pm (open to members, staff and the public).

No	Approx time	Item		Presenter(s)
1	4.00	Joint Council of Governors and Board of Directors Meeting: Welcome, apologies, declarations of interest		Chair
2	4.00	Minutes of the previous meeting 19 June 2019	Enclosure	Chair
3	4.05	Matters arising: 1) Progress on Workforce Strategy implementation plan 2) Update on preparations for Care Quality Commission (CQC) inspection	Presentation/verbal	Chair, Director of HR & OD and Chief Nurse
4	4.15	Auditor Update – Annual Report, Accounts and Quality Report	Verbal and enclosure	Auditors
5	4.50	Update from Governors – Sussex Governors Network and service visits	Verbal	Lead Governor and Governors
6	5.00	Meeting closes	Verbal	All
1	5.30	Annual Members' Meeting: Welcome, apologies, declarations of interest		Chair
2	5.30	Minutes of the previous meeting 17 September 2018	Enclosure	Chair
3	5.35	Matters arising	Verbal	Chair
4	5.40	Annual Report, Accounts and Quality Report 2018-19 To receive	Presentation	Chief Executive, Chief Finance Officer and Chief Nurse
5	6.05	Lead Governors Report	Presentation	Lead Governor
6	6.10	Be the Change – experiences shared from staff and young people	Verbal	Chair
7	6.30	Questions from the floor	Verbal	All