

December 2023 Report

Safe Staffing in Sussex Community NHS Foundation Trust Intermediate Care Units

Sussex Community NHS Foundation Trust (SCFT) Intermediate Care Units (ICUs) have planned staffing schedules to ensure there is a safe staffing level to meet our patient's care needs.

The ICUs planned staffing schedules are made up of 'Registered Staff', for example Registered General Nurses, and 'Unregistered Staff', for example Health Care Assistants.

Our plan is to have 100% of the scheduled staff hours being worked although the actual number of hours worked can vary throughout the month. This is due to the changing number of patients we are caring for at any one time, staff vacancies and staff absences.

In our planned staff scheduling we separate day and night staffing levels because the number of staff we require during the day is different to the number of staff required at night.

Table 1 shows how the planned staffing level of 100%, for each ICU, was fulfilled in December 2023. In our reporting we have highlighted where more than 110% of planned staff hours had been worked and where less than 85% of planned staff hours had been worked. For December 2023 there were 2 record(s) of staffing levels exceeding 110% and 3 record(s) where the staffing levels reduced to below 85%.

The total hours staff work each month tell us how many care hours are allocated each day for each patient. This is known as 'Care Hours Per Patient Day' (CHPPD).

The CHPPD will change on a daily basis depending on the number of patients we are caring for at any one time in each of our ICU's. Table 2 shows the average CHPPD for December 2023. Work is on-going to move towards the national targets for registered to unregistered staffing.



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Care Hours Per Patient Day (CHPPD)

Name of ICU	CHPPD by staff group		Total CHPPD
	Registered staff (National target: 3.5)	Unregistered staff (National target: 4.0)	Total number of hours (National target: 7.5)
Arundel Dist Hosp	3.1	3.8	6.9
Caravelle Ward	2.7	4.0	6.7
Crowborough Hospital	3.0	4.7	7.6
Don Baines Ward	2.5	4.1	6.6
Horizon Unit	3.0	3.2	6.1
Kleinwort Ward	3.8	4.3	8.0
Leslie Smith Ward	2.5	3.6	6.1
Lewes Vic Hospital	2.7	3.7	6.4
Piper Ward	3.3	3.1	6.4
Salvington Lodge	2.6	3.8	6.3
Uckfield Hospital	4.1	5.8	9.8
Viking Ward	2.4	3.3	5.7



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Percentage of planned staffing hours worked

Name of ICU	Percentage of planned day hours worked		Percentage of planned night hours worked	
	Registered staff	Unregistered staff	Registered staff	Unregistered staff
Arundel Dist Hosp	93.6%	99.8%	101.6%	91.8%
Caravelle Ward	93.6%	95.4%	100.1%	99.0%
Crowborough Hospital	86.7%	91.8%	100.3%	97.6%
Don Baines Ward	97.4%	90.5%	98.6%	87.7%
Horizon Unit	125.4%	82.7%	137.7%	73.2%
Kleinwort Ward	106.2%	67.9%	95.3%	81.5%
Leslie Smith Ward	98.6%	96.4%	100.0%	98.1%
Lewes Vic Hospital	96.8%	96.8%	97.8%	98.9%
Piper Ward	117.5%	83.3%	98.9%	101.6%
Salvington Lodge	100.1%	98.0%	100.0%	96.9%
Uckfield Hospital	99.2%	87.5%	97.1%	97.5%
Viking Ward	97.8%	96.2%	98.4%	100.0%

Key: More than 110% of planned hours worked Less than 85% of planned hours worked



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