

COUNCIL OF GOVERNORS MEETING AGENDA

Wednesday 6 December 2023 14:00 – 16:15

The Shaftesbury Room, Worthing Leisure Centre, Goring-by-Sea, Worthing BN12 4ET
/ MS Teams

No	Approx time	Item	Format	Director/ Lead
1	14:00	Welcome, apologies, declarations of interest	Verbal	Chair
2	14:00	Minutes of the previous meetings 21 June and 25 October 2023 For approval	Enclosure	Chair
		Governor updates		
3	14:05	Lead/Deputy Lead Governor For information/discussion	Verbal	Alan Sutton/ Grainne Saunders
4	14:10	Governor Feedback For information/discussion	Verbal	Governors
		Business items		
5	14:20	Trust Strategy – Corporate Objectives Update Month 6 (Sep 2023) For information/discussion	Enclosure	NEDs
6	14:30	Performance Report – Month 6 (Sep 2023) including an update on Finances and People For information/discussion	Enclosure	NEDs
7	14:50	Quality Account 2023-24 Work Plan and 2024-25 Priorities For information/discussion	Presentation	Mary Hammerton/ Lesley Strong
	15:10	BREAK		
8	15:20	Council of Governors Nomination and Remuneration Report – Wednesday 23 November: <ul style="list-style-type: none"> • Chair and NED Remuneration 2023-24 To note	Enclosure	Lead Governor/ Chair/ Trust Secretary
9	15:25	Minutes from Governor sub-committees: <ul style="list-style-type: none"> • Staff Governor Group – Wed 12 Jul • Governor Steering Group – Tues 15 Aug For information	Enclosure	Chair
10	15:30	Effectiveness Reviews: <ul style="list-style-type: none"> • Governor Steering Group • CoG Nomination and Remuneration Committee • Governor Seminars • Membership Engagement Group For information/discussion	Enclosure	Chair / Deputy Trust Secretary
11	15:40	Governor Development Day – Evaluation For information	Enclosure	Deputy Trust Secretary

12	15:50	Governor Nominations and Elections – January to March 2024 For information	Verbal/ Enclosure	Deputy Trust Secretary
13	16:00	Membership Engagement Strategy 2023-26 – Update on Delivering the Year One Plan For information and discussion	Enclosure	Deputy Trust Secretary/All
14	16:10	Council of Governors Meeting Report to January 2024 Board Meeting To discuss and agree item	Verbal	Trust Secretary
15	16:15	Any other business	Verbal	All
16	16:15	Date and time of next meeting: Wednesday 13 th March 2024 14:00 till 16:15 (Joint Board of Directors and Council of Governors), The Shaftesbury Room, Worthing Leisure Centre/MS Teams	Verbal	Chair