

Sharing information without your permission

There may be situations where we do have to share information about you without your permission. For example, to protect the safety or welfare of children or vulnerable adults, when a serious crime has been committed or when there are serious risks to the public or NHS staff.

Anyone who receives information for these purposes from us also follows the same strict policies and controls that we use.

Protecting your information

Please remember:

- All NHS employees are bound by professional codes of conduct to keep information confidential.
- The information sharing preferences described in this leaflet only apply to health services involved in your care that use SystemOne.
- You can change your information sharing preferences at any time by discussing this with the healthcare staff treating you.

More information

Further information on how the NHS manages your health information can be found in the NHS Care Record Guarantee. Please ask your health care practitioner for more information.

Get the best from your NHS

Our patient advice and liaison service (PALS) can help patients, families and carers with questions, comments or concerns about NHS services. If you need advice about our services, facilities or staff, or would like to make a comment, please contact PALS at:

PALS

Sussex Community NHS Trust
Freepost (BR117), Elm Grove,
Brighton, BN2 3EW
Tel: 01273 242292
Email: sc-tr.serviceexperience@nhs.net
www.sussexcommunity.nhs.uk/pals

Other formats

Please ask any member of the team caring for you if you need this information in large print, Braille, easy read, audio tape, email. Or if you need help with understanding this information or require this in a language that is not English.



Sharing your health record with the services involved in your care

Sharing information for better care

Sussex Community NHS Trust (SCT) is moving a number of its patient services, such as community nursing, health visiting and community hospitals, onto a new electronic patient record system called SystmOne.

When you are referred to one of our services, we will create an electronic patient record for you with SystmOne. We will use this to record your contact information and details about your care and treatment. The record will be updated as your care and treatment progresses.

One Trust, one record

When you are being treated by one of our community services, any other SCT services directly involved in your care that also use SystmOne will also be able to access your electronic record, if they need to do so.

Sharing this information between services means that our staff will be able

to get up-to-date information about your care and treatment so they can treat you safely and efficiently.

There may be services where information would not be shared with any other service without your express permission. You will be advised by the staff treating you if your record is not being shared. In this situation, you will be given the option to share this part of your record if you would like to do so.

Sharing information with your GP

If you are registered with a GP practice, or other NHS service that uses SystmOne, we can share information about your care and treatment electronically with them too.

This allows them to see your latest treatments and care plans including what medications we have prescribed for you, so they can monitor your care and progress more effectively.

Your GP may also ask you whether you would like services treating you at SCT to be able to view your GP record.

In both cases, you will need to give us, and your GP, permission (also known as consent), for us to do this.

Only staff who are involved in your care will be able to access the information in your GP record.

Keeping information 'private'

While you may agree to share your health record with services within SCT, there might be some information that you wish to keep private and not share with others.

If this is the case, you can ask the health professional providing your care to make this section of your record 'Private'. This means that only services within SCT will be able to see this information.